**TITLE OF THE SCIENTIFIC PAPER**

**First and Family Name of the Author  
Institution, City, Country  
Email Address**

**Abstract**

A brief summary of the paper and keywords (up to 200 words) should be placed here. The formatting requirements for the abstract are: font Times New Roman, Regular, size 11, justified alignment, line spacing: single.  
After the keywords, leave one blank line, then write the title in English, centred, in capital letters, font Times New Roman, **Bold**, size 11, line spacing: single.

**Kyewords:** up to 5 keywords

Scientific papers should have a maximum length of 10 pages, including tables, figures, and references. The working languages are Bulgarian and English. This template may be used for formatting the papers.

The general page settings are as follows: Margins – Top: 2 cm; Bottom: 2 cm; Left: 2 cm; Right: 2 cm. Orientation: Portrait.

The title of the paper should be written in capital letters, centred, in Times New Roman, **Bold**, size 11, line spacing: single.

After the title, leave one blank line, then provide the author’s information, including academic position and scientific degree (if applicable), first name, and last name. On the next line, write the name of the author’s organisation, city, and country. On the following line, provide a contact email address. The author’s details should be centred and written in Times New Roman, **Bold**, size 11, line spacing: single.

After the organisation’s name, leave one blank line and insert the main text of the scientific paper.

The main body of the paper should be justified, in Times New Roman, Regular, size 11, line spacing: single. First line indentation: 1 cm.

Tables should be placed within the text, centred, and labelled. The table title should be written immediately above the table, right-aligned, in Times New Roman, size: 11, **Bold**, *Italic.* All requirements are summarised in Table 1.

***Table 1. Summary of the Formatting Requirements for the Papers***

|  |  |  |
| --- | --- | --- |
| **Element** | **Font** | **Alignment** |
| Title | ALL CAPS; Times New Roman, size: 11, Bold, Line spacing: single. | Center |
| Author/s information, including position, academic degree, first name, last name, institution, city | Times New Roman, Italic, size: 11, Line spacing: single. | Center |
| Main body of the paper | Times New Roman, Regular, size: 11, Line spacing: 1,5. Отстъп на първи ред: 1 см. | Justify |
| Table name | Times New Roman, size: 11, Bold, Italic | Right |
| Figure caption | Times New Roman, size: 11, Bold | Center |
| Footnote | Times New Roman, Regular, size: 9 | Justify |
| List of references | Times New Roman, Regular, size: 10 | Justify |
| Abstract text | Times New Roman, Regular, size: 10 | Justify |

Figures should also be placed within the text, centred, and labelled. The caption should be written immediately below the respective figure, centred, in Times New Roman, size 11, **Bold** (see Fig. 1).

One blank line should be left between the table/figure and the following text.

References and citations of relevant sources should be provided in the form of footnotes[[1]](#footnote-1). Citations must follow the Bulgarian State Standard, and the font for footnotes should be

Times New Roman, Regular, size 9.  
The main body of the paper is recommended to include the following elements: Introduction; Methods / Research Design; Results; Analysis; Conclusion.

**Figure 1. Figure Caption**

After the main body of the paper, leave one blank line and then insert the list of references. The sources should be numbered from 1 to n. Use Times New Roman, Regular, size 10, justified alignment, line spacing: single.

**References**

1. ................
2. ................

1. Citation according to Bulgarian State Standard [↑](#footnote-ref-1)